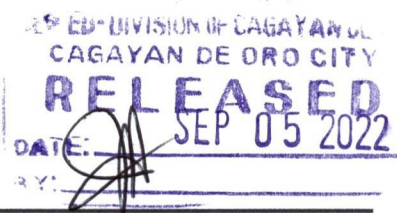




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

September 2, 2022

Division Memorandum

No. 348, s. 2022

SUBMISSION OF SCHOOL LEARNING ACTION CELL (SLAC) PLAN FOR SY 2022-2023

To: Assistant Schools Division Superintendent
Curriculum Implementation Division Personnel
Schools Governance & Operations Personnel
Elementary & Secondary School Heads
This Division

1. In accordance with the implementation of Republic Act No. 10533, or the Enhanced Basic Education Act of 2013, the Department of Education (DepEd) issues the enclosed policy on The Learning Action Cell (LAC) as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning.
2. Through this policy, DepEd fully supports the continuing professional development of its teaching personnel based on the principle of lifelong learning and DepEd's commitment to the development of teachers' potential aimed at their success in the profession. This can be accomplished through the school-based LAC, which primarily serves as a professional learning community for teachers, assisting them in improving practice and learner achievement. Furthermore, LAC aims to develop and support successful teachers by nurturing their knowledge, attitudes, and competencies in their work stations.
3. In light of the foregoing, all schools are hereby directed to submit their School Learning Action Cell Implementation Plan for School Year 2022-2023.
4. Before being approved by the Schools Division Superintendent, the LAC Plan must be reviewed and signed by the Public School District Supervisors using the LAC Appraisal Tool (see Annex 1). The approved LAC Plan must then be uploaded to bit.ly/CDOLACPLAN2022 on or before September 30, 2022.

5. Templates for the implementation plan and various LAC tools are also included.
Annex 1 – LAC Appraisal Tool
Annex 2 - LAC Implementation Plan
Annex 3 – LAC Documentation Tool
6. It is understood that no discrimination in the provision of Learning and Development interventions will be made on the basis of age, school, gender, civil status, disability, religion, or other similar factors/personal circumstances that contradict the principles of equal opportunity.
7. Immediate and wide dissemination of this Memorandum is desired.


CHERRY MAE L. LIMBACO-REYES
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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LAC PLAN APPRAISAL TOOL

(to be attached to the LAC Implementation Plan)

Annex 1

Date:

Name of School:

Plan Coverage:

Start Date:

End Date:

Rating Scale

1 – Very Satisfied

2 – Dissatisfied

3 – Neutral

4 – Satisfied

5 – Very Satisfied

Rate how well the LAC plan meets the following descriptions

Description	1	2	3	4	5	Remarks
1.Relevance The LAC Plan is relevant on the current and future needs of the target group. The plan complies to the LAC policy and theoretical framework						
2. Timeliness The LAC plan addresses key challenges in a timely manner.						
3. Evidence-Based The LAC plan is based on primary and secondary, but qualitative and quantitative form. Main references of evidences are needs assessment, DepEd generated data/reports.						
4. Budget The LAC plan budget is appropriate and justifiable based on the approved/agreed-upon activities and the budget & expenditures guidelines.						
5. Strategic Prioritization of activities or agenda in the LAC plan is strategic						
6. Collaborative The LAC plan is a collaboratively created by the core planning team.						
7. Inclusiveness The LAC plan is inclusive & gender sensitive. It does not promote in appropriate attitude towards members of other religion, race, or gender.						
Overall Rating						





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Recommendation/s

Evaluated by:

Public Schools District Supervisor

Date:



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School		LAC Coordinator	
District		Position	
School Head		PSDS	

Annex 2

LEARNING ACTION CELL IMPLEMENTATION PLAN SY 2022 - 2023

Learning Goals (Skills/Competencies)							
Number of Learning Groups:							
Topic	Objectives	Key Activities	Materials/Resources	Source of Fund	Date/Time	Success Indicator	MOV

Prepared by: LAC Coor. / School Head Reviewed by: PSDS

Reviewed by: Derrold Marl S. Aves – HRDS SEPS

Noted by: ROSALIO R. VITORILLO
SGOG – Chief

JEAN S. MACASERO
OIC – CID Chief

Recommending Approval: LOREBINA C. CARRASCO
OIC – ASDS

Approved by: CHERRY MAE L. LIMBACO-REYES
Schools Division Superintendent



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Document Reference Code:
DOC-HRD-FR-018
 Revision No.:
Rev.00



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REGION X
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LAC DOCUMENTATION TOOL

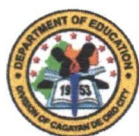
Annex 3

Date: _____ Venue: _____
Start Time: _____ End Time: _____
Name of LAC Facilitator: _____

Objectives:
1.
2.
3.
Topics:
1.
2.
3.

Discussion Highlights

A. Monitoring & Evaluation Report	
Good Practices Shared	
Challenges Shared	
B. Lessons Learned & Insights or Realizations	
C. Major Points	
Topic:	
Major Points	Matters Arising & Agreements or What to do Next
D. Next Steps	





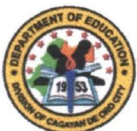
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Attendees

Name	Designation/Position	LAC Role

Documented by:

Signature over printed name
Date:



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